



Vacancy Announcement

REDD-net Asia-Pacific Coordinator

RECOFTC – The Center for People and Forests holds a unique and important place in the world of forestry. It is the only international not-for-profit organization that specializes in capacity building for community forestry and devolved forest management. With over 20 years of international experience and a dynamic approach to capacity building – involving research and analysis, demonstration sites, and training products – RECOFTC delivers innovative solutions for people and forests.

RECOFTC is seeking a project officer to be the Asia-Pacific coordinator for REDD-net. This global network aims to build capacity of southern civil society to champion the interests of forest-dependent people under the Reduced Emissions from Deforestation and forest Degradation (REDD) mechanism. It provides support to national networks of civil society organizations, facilitating the two-way transfer of knowledge within and between these networks through the sharing of program development, field experiences, and pilot activities, and the development of tools to help shape REDD policies and projects on a global scale.

REDD-net is coordinated by the Overseas Development Institute (Secretariat and Global Coordinator) and three regional partners CATIE (Latin America), RECOFTC (Asia-Pacific) and UCSD (East Africa). The Norwegian Agency for Development Cooperation provides funding support.

For more information about the initiative, please visit www.redd-net.org.

Application deadline: **Wednesday 31 March 2010**

The successful applicant will be based in Bangkok, Thailand, and the position is for a period of one year with a possibility of extension.

Responsibilities and Duties

The REDD-net Asia-Pacific Coordinator will be supervised by RECOFTC's People, Forests, and Climate Change program focal point, and report to the Manager of RECOFTC's Regional and Country Analysis and Support unit. Close collaboration with RECOFTC staff, other regional REDD-net coordinators, and with the REDD-net project staff at ODI, is essential.

Major responsibilities and duties include:

- Coordinate REDD-net activities in Asia-Pacific and develop appropriate workplans, budgets, and communication systems
- Facilitate dialogue, learning exchange, and awareness raising within the network on social equity issues in REDD
- Arrange the content development, production, translation, and dissemination of Asia-Pacific REDD-net bulletins
- Collaborate with ODI and the other regional coordinators to produce thematic bulletins, and provide technical inputs from the Asia-Pacific perspective for these and other REDD-net products
- Communicate REDD-net activities, and explore opportunities for collaboration with other regional initiatives in the field of people, forests and climate change
- Design, coordinate, and conduct REDD-net workshops and other events in the region
- Build and maintain a core contact list of REDD-net civil society organizations, networks, and individuals in the region
- Produce reports or inputs for reports as and when required
- Ensure REDD-net activities are complementary to RECOFTC's other activities under the People, Forests, and Climate Change program, such as the TNC-led RAFT program
- Contribute content to the REDD-net and RECOFTC websites
- Other relevant REDD-net related work

Qualifications and Experience:

Essential

The REDD-net Asia-Pacific Coordinator will have the following minimum qualifications and experience:

- Degree in natural resource or environmental management, rural or international development, or related field
- Three years of international professional experience of working in at least one of the above fields
- Exceptional and proven communication ability: writing skills, networking and tailoring communication to a wide range of stakeholders
- Strong analytical skills
- Effective event management and project management skills
- Fluency in English

Desirable

The ideal candidate will possess the following skills and attributes:

- Advanced (Masters or above) degree in the fields mentioned above, with specialist modules in climate change
- Post-graduate qualification in communication or journalism
- Professional experience in the field of forests and climate change
- A working knowledge of one other regional language

General

In addition to job specific skills and experience, the applicant should possess the following characteristics:

- Interpersonal communication skills, individually and in-groups, with an ability to work as an active member of teams. This implies flexibility and open-mindedness
- Initiative and ability to make informed independent judgments (which is not inconsistent with an overall team approach)
- Ability to work in a variety of cultural and institutional contexts

Please send applications to HR@recoftc.org, and include a cover letter, curriculum vitae, and current contact details of three referees. Please quote the position title in the subject line of the email. Only short-listed candidates will be notified. A remuneration package in line with qualifications and experiences will be negotiated with the selected candidate.

To learn more about RECOFTC, please visit our website www.recoftc.org

RECOFTC is an equal opportunity employer and the successful candidate will be selected based on merit.