



Vacancy announcement

**Position: Communication, Knowledge Management and Learning Officer,
Integrated Forest Landscape Management for Strengthening the North-Eastern
and Eastern Forest Corridors Project**

Application deadline: 9 August 2026

RECOFTC is an international nonprofit organization working towards a future where resilient communities with respected rights thrive in forest landscapes that they manage sustainably and equitably. We take a long-term, landscape-based and inclusive approach in supporting local communities to secure their land and resource rights, stop deforestation, find alternative livelihoods and foster gender equality. We have almost 40 years of experience working with people and forests and have built trusting relationships with partners at all levels. As a trusted, honest broker, we occupy a distinct position as an international organization that supports, informs and brings together governments, communities, businesses, academia and civil society organizations. Our innovations, knowledge and initiatives enable countries to foster good forest governance, mitigate and adapt to climate change and achieve the UN Global Goals. We operate in the Asia-Pacific region, with country offices in Cambodia, Indonesia, Lao PDR, Myanmar, Nepal, Thailand and Viet Nam.

In Thailand, RECOFTC works closely with government agencies, communities and partners to advance biodiversity conservation and sustainable forest landscape management, including through the Integrated Forest Landscape Management for Strengthening the North-eastern and Eastern Forest Corridors (IFLMS-NE&E) project. The project is funded by the Global Environment Facility (GEF), with the Food and Agriculture Organization of the United Nations (FAO) serving as the GEF implementing agency. RECOFTC holds overall executing and technical responsibility for the project as the operational partner, with FAO providing oversight and technical support, and the Royal Forest Department (RFD) serving as the lead government partner agency.

The project focuses on four forest complexes along Thailand's eastern border: Phu Phan, Phanom Dongrak–Pha Tam, Dong Phrayayen-Khao Yai and the eastern forest, which together span 6.5 million hectares of globally significant wildlife habitat, home to species such as the Asian elephant, the Indo-Chinese tiger and the Great Hornbill. These landscapes are under growing threat from forest degradation, land-use change and habitat encroachment and fragmentation, which increasingly expose wildlife to human activity. The Government of Thailand has recognized that protecting these habitats requires a landscape approach, since the effectiveness of protected areas depends heavily on what happens in the surrounding lands and waters, shaped by the actions of communities, private landowners and government agencies.

The project's primary goal is to strengthen biodiversity conservation across these four complexes by improving forest landscape management. This involves strengthening government policy, institutional arrangements and capacities for conservation within and between protected areas, mainstreaming biodiversity objectives into the management of forests, agricultural land and plantations, and reducing human-wildlife conflict. The project also contributes to broader national policies and laws on land degradation, gender equity, rural development and climate change.

Delivery of the project draws on a wide network of partners at the national, provincial and local levels, including government departments, non-governmental organizations, the private sector and academic institutions. More than 30 stakeholder groups are engaged across the four target forest complexes, including provincial government departments, local authorities, local administrative organizations, forest plantation owners, community forest users, local communities and academic institutions.

RECOFTC is currently seeking a Communication, Knowledge Management and Learning Officer for the IFLMS-NE&E project based at the RECOFTC Thailand Office in Bangkok. The selected candidate will be offered a 24-month contract with the possibility of extension, contingent on funding availability and satisfactory performance. Any offer of employment resulting from this vacancy is contingent upon confirmation of project funding.

Tasks and duties

The Communication, Knowledge Management and Learning Officer will be a member of the Project Management Unit (PMU) within the RECOFTC Thailand Office, reporting directly to the Project Technical Adviser, and working closely with other staff across the RECOFTC Thailand Office and Main Office. The officer is responsible for the overall planning and implementation of communication, knowledge management and learning strategies for the project.

Specific tasks and duties include:

Communication responsibilities

- Identify the project's target audiences and develop a communication strategy and plan to reach them, taking into account the communication channels accessible to different audiences
- Document and disseminate best practices, success stories, case studies and research findings from the project through a range of formats and channels
- Design and produce media-friendly communication products to raise public awareness of the project and its activities, including bi-annual press releases on project implementation and results
- Work closely with FAO, RECOFTC and project partners to ensure coherence and alignment of messages and approaches, and to ensure project-related communication materials are visible through their respective channels
- Manage the project's website, social media platforms and online communities, ensuring they remain updated, engaging and user-friendly
- Ensure the project's communication activities align with and contribute to RECOFTC Thailand's broader communication strategy and plan

Knowledge management and learning

- Support the development and implementation of the project's monitoring and evaluation system, ensuring data and information are collected, analyzed and reported accurately and on time
- Lead the process of extracting lessons learnt and good practices, and document case studies demonstrating qualitative and quantitative change, including working with project partners or service providers as needed
- Establish the project's knowledge documentation and learning processes, including the design, development and maintenance of the project website, social media and knowledge platforms
- Design knowledge and learning events and facilitate learning through the sharing of lessons learned and the organization of multi-stakeholder meetings to promote two-way learning
- Organize bi-annual exchange events between project beneficiaries and stakeholders from other forest complexes in Thailand and document the outcomes
- Work with the project team to design and implement policy influencing strategies
- Contribute articles to, and/or attend regional knowledge-sharing conferences and workshops

Qualifications and experience

Essential

- Bachelor's degree or higher in a social science discipline, preferably Communication, International Relations, Development Studies, Environmental Science or a related field
- At least five years of experience designing and implementing communication strategies, including producing written and multimedia content and managing social media and other online platforms
- Proven understanding of knowledge management, with experience in planning and implementing knowledge management strategies, including drawing lessons learned and policy influencing
- Experience managing web-based data management systems
- Ability to work independently, with minimal supervision and guidance
- Ability to translate complex material into simple, accessible messages for audiences at various levels
- Effective communication and representation skills, with fluency in written and spoken Thai and English
- Proficiency with graphic design and multimedia software (e.g., Adobe Creative Suite or equivalent), presentation tools, and website or content management systems
- Thai nationality

Desirable

- Experience communicating on biodiversity, conservation or related environmental topics
- Ability to work under pressure and meet tight deadlines
- Demonstrated openness to change and ability to manage complexities, including responding constructively to critical feedback and differing points of view

- Experience applying participatory approaches to stakeholder accountability and organizational learning, such as community feedback mechanisms or reflective learning processes
- Experience and connections with media networks or agencies

RECOFTC's core values

At RECOFTC, our core values are the foundation of our culture and guide all our work. In addition to job-specific skills and experience, the applicant should possess the following characteristics, attitudes and skills:

- Embrace innovation
- Adapt to and learn from challenges
- Nurture commitment, responsibility and ownership
- Collaborate with partners and stakeholders
- Commit to sustainability
- Cultivate participation, gender equality and social inclusion
- Prioritize well-being

Commitment to RECOFTC policies and procedures

- At RECOFTC, we uphold the highest standards of integrity, transparency and responsibility in all our operations. Our policies and guidelines are designed to ensure a safe, inclusive, sustainable and ethical environment for our staff, partners, consultants and the communities we serve.
- All staff, consultants and contractors engaged by RECOFTC are required to comply with RECOFTC's policies and procedures while performing their roles with RECOFTC.

How to apply

Interested candidates are invited to submit a CV and cover letter. The cover letter should describe the candidate's suitability for the position, state salary expectations and provide contact details of three referees, including recent supervisors. [Please apply by clicking here.](#)

Only shortlisted candidates will be contacted. RECOFTC offers a competitive compensation package.

For more information about RECOFTC, please visit our website at www.recoftc.org.

RECOFTC is committed to non-discrimination and equal opportunity. Applicants will not be discriminated against based on ethnicity, religion, age, nationality, physical disability, sexual orientation, gender identity, colour, marital status, medical condition, or any other classification protected by RECOFTC's values and code of conduct. Reasonable accommodations may be made to enable qualified disabled applicants to participate in the application process. If you require special accommodation, please inform RECOFTC's Human Resources in writing at the time of application. The successful candidate will be selected based on merit. RECOFTC strongly encourages women and individuals from Indigenous and ethnic groups to apply.